

Tertiary Education Dispute Resolution

talk
meet
resolve

Listen
→ Decide

Authority to Act

Use this form to nominate and authorise someone else to act on your behalf for your interactions with the Tertiary Education Dispute Resolution's *Talk – Meet – Resolve* and *Listen – Decide* services.

My details

My full name is: _____

My email address is: _____

My phone number is: _____

My TEDR number (if assigned) is _____

My nominated person

I nominate this person: _____

Their email address is: _____

Their daytime phone number is: _____

Their mobile phone number is: _____

Their physical address is:

My declaration

- I authorise TEDR as the Dispute Resolution Scheme Operator and any appointed conciliator or adjudicator to act on the instructions of my nominated person.
- I understand that TEDR as the Dispute Resolution Scheme Operator and any appointed conciliator or adjudicator is not responsible for any actions of my nominated person using this authority.
- I understand that this authority comes into effect from the date TEDR receives this form
- I understand that I am giving my nominated person authority to access my information by telephone, email and post

I understand I can write to or call TEDR at any time to cancel this authority, and TEDR will only cancel this authority if I ask them to in this way. Cancellation will not be effective until received by TEDR.

My printed name

My Signature

Date

Nominated person name

Nominated person signature

Date